

# Raquel Villarreal

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## EDUCATION

**Bachelor of Arts in Multimedia Journalism, 2009**  
*The University of Texas at Austin*

GPA 3.6  
Austin, TX

## EXPERIENCE

**Editorial Intern, Fall 2009**  
*Texas Monthly*

Austin, TX

Wrote web exclusives for texasmonthly.com. Observed and learned the different roles that each of the staff members of the magazine fulfill to keep it running smoothly. Transcribed audio clips for writers, as well as archives dating back to 1973, when Texas Monthly was first printed. Successfully performed intern duties such as fact-checking and researching, attended monthly editorial meetings, and pitched story ideas.

**Online Intern, Summer 2009**  
*Time Out New York*

New York, NY

<http://www3.timeoutny.com/newyork/thevolume/author/rvillarreal/>

Developed unique online content for the site. Provided in-the-field reporting on several breaking news stories. Assisted with a variety of day-to-day tasks that included linking, cropping photographs, uploading video, music and other supporting material to accompany blog posts. Currently contribute a daily post to the music blog.

**Associate Editor, Reporter 2007- 2009**  
*The Daily Texan, Life & Arts*

Austin, TX

Carefully edited the accuracy of facts and writing style of each story. Established communication with different departments to improve coverage of the section. Learned the importance of media relations, observed strict deadlines and worked under pressure. Wrote previews, interviews, reviews and features.

**Editorial Intern, Spring 2009**  
*Austin Monthly Magazine*

Austin, TX

Trained in fact-checking, cold-called sources and identified how a magazine's credibility relies on the accuracy of its facts. Wrote blurbs at a steady rate and generated longer pieces when the opportunity arose. Gained editorial freedom and a perspective of a monthly magazine's deadlines.

**Webmaster, 2008-2009**  
*Society of Professional Journalists, UT Austin Chapter*

Austin, TX

<http://www.spjaustin.org>

Designed the website from scratch using pure HTML and CSS. Trained a group of students to cover events using multimedia storytelling techniques involving video, photo and sound elements. Coordinated members of the organization to blog using CoverItLive at events hosted by the group.

**Administrative Assistant, 2007-2008**  
*The University of Texas at Austin, Texas Union*

Austin, TX

Learned to manage my time responsibly and work effectively without supervision. Strengthened my written, verbal, and organizational skills. Organized applications, created contracts, secured travel arrangements, maintained Excel sheets, answered phone calls and emails, built friendly relationships with coworkers.

## SKILLS

Spanish 100%, English 100%, French 30%  
Dreamweaver, Photoshop, Flash, Final Cut,  
HTML, CSS, Microsoft Office, Raiser's Edge

## SERVICE

Blogger, SXSW Interactive, 2009  
Live Translator, Singer's Workshop 2008  
Volunteer, SXSW Festival, 2008  
Moderator, UNA-USA 2008